



Guidelines on Filing a Complaint with the National Human Rights Commission (NHRC)

1. Complaint may be made to the Commission by a victim or any other person on his/her behalf.
2. The complaint should be in writing and in English, Hindi or any other language included in the eighth schedule of the Constitution. Only one copy of the complaint needs to be submitted to the Commission.
3. The complaint must include: (a) the name, age, sex, religion/caste of the victim, (b) the state and district in which the incident occurred, and (c) the incident date.
4. The complaint must disclose either a violation of human rights or abetment thereof, or negligence in the prevention of such violation by a public servant.
5. No fee is chargeable on such complaints.
6. The jurisdiction of the Commission is restricted to the violation of human rights alleged to have been committed within one year of the receipt of complaint by the Commission.
7. Documents enclosed in support of the allegations (if any) must be legible.
8. The complaint may be sent by post, faxed to Nos. 91-11-23382911/23382734, or e-mailed to "covdnhrc@nic.in."
9. A complaint will not be accepted if it:
 - Is illegible, vague, anonymous or pseudonymous, or trivial or frivolous in nature
 - Relates to matters which are pending before a State Human Rights Commission or any other Commission
 - Relates to any matter allegedly occurring over a year prior to the date of filing
 - Does not make an allegation against a public servant
 - Relates to a civil dispute, such as property rights, contractual obligations, etc.
 - Relates to service matters
 - Relates to labour/industrial disputes
 - Does not allege a specific violation of human rights
 - Relates to a matter that is sub-judice before a Court/ Tribunal
 - Relates to a matter covered by judicial verdict/decision of the Commission

See these links for additional guidance on filing a complaint with the NHRC or SHRC:

To file an online complaint in the NHRC or any SHRC

<https://hrcnet.nic.in/HRCNet/public/webcomplaint.aspx>

Operational guidelines on how to file a complaint

<https://nhrc.nic.in/complaints/complaints/how-to-file-a-complaints>

Link to the offline complaint format (downloadable)

<https://nhrc.nic.in/complaints/complaints/formate-for-complaint-registration>